

# 5 TIPS TO HELP YOUR STUDENTS APPLY FOR AN APPRENTICESHIP

As a teacher you want what's best for your students. Full time University isn't for everyone and some of your students are going to need your help in applying for an apprenticeship. If you're not too sure where to start to help them, follow our tips below.

**1 Register on Find an apprenticeship**  
Find an apprenticeship is a live jobs website. Students can quickly and easily register for an account, allowing them to get email and text alerts about new apprenticeships and track existing applications.

**2 Sign in**  
Once your students have an account they can get started immediately. Encourage them to sign in and explore the search options and alert features.



**3 Search for jobs**  
Students can search by keyword, location and apprenticeship level. The results can then be easily filtered by closing date, distance and date added.



**4 Apply**  
The application process for an apprenticeship is very similar to applying for university. The online application form should be carefully written and completed to a high standard.

**5 Preview and submit**  
Once students have completed every section of the application, it's important they review it thoroughly before submitting. Encourage them to get someone else to proof read it with a fresh pair of eyes.

